

BARROW UPON TRENT CEMETERY, TWYFORD ROAD, BARROW UPON TRENT

Barrow upon Trent Parish Council aims to provide a burial ground for the residents of Barrow upon Trent in a pleasant and accessible position.

Normally your Funeral Director will make all the necessary arrangements and complete paperwork for all aspects of a burial and will liaise with the council on your behalf. This document is designed to help you understand the way in which the Council's cemetery is run, the choices open to you and the regulations and charges that apply.

Regulations have been set up to ensure that the burial ground has a long term structural plan and remains tidy and is easily maintained.

Barrow upon Trent offer the sale of graves with exclusive right for burial for 100 years in an earthen grave 6 feet by 3 feet and the permission to erect a monument in line with regulations. Funeral Services and Sexton Services are the responsibility of the family or the estate of the deceased and fees are paid to the Funeral Director who will normally organise these services.

Regulations

1. Barrow upon Trent Parish Council does not offer funeral services or sexton services but will gladly make local recommendations
2. Grave spaces can be pre-booked
3. Barrow upon Trent offers Single Depth Graves only and caskets should not be of larger dimensions than the normal English style coffin. This is due to the constraints of space in the cemetery.
4. Burials will not take place on Sundays or Bank Holidays
5. Barrow upon Trent Twyford Cemetery is always open and is accessible by a pedestrian gate
6. A plinth for fixing memorials is required and must meet with NAAM's Code of Working Practice (2003 or any later version) and or BRAMM's requirement of BS8415 for installation and be fitted by a registered stonemason
7. Barrow upon Trent provide a form for use with the funeral director / stonemason for ordering a memorial, this is available from the clerk /

website. All memorials are to be approved by the Parish Council prior to installation.

8. No burial shall take place, no cremated human remains shall be scattered or buried, no memorial shall be placed in the cemetery, and no additional inscription shall be made on any memorial, without the permission of the council.

9. The owners must keep all memorials in good repair and when notified, rectify any issue within 3 months of notification. If the 100 year licence period has expired, the council has the right to remove an unsafe memorial. The Parish Council reserve the right to remove the memorial after 100 years

10. Only guide dogs are allowed in the Cemetery.

Flowers & Other Items

11. All flowers are normally removed from the grave area 21 days after a burial. Dead flowers will also be removed on a regular basis. The use of silk flowers is permitted in muted colours.

12 .Planting of flowers or shrubs on the grave site is not allowed, this is to allow mowing and maintenance. Any pots or troughs must be left adjacent to the memorial headstone. THE USE OF GLASS IS PROHIBITED

13. Seasonal, birthday & religious commemorations may be acknowledged providing the grave area is tidied within 1 month

14. There must be no lights/candles left in the cemetery

15. No separate vases, walls, borders, tablets, curbs or plaques are allowed as graves will be set to lawn, turf will be removed, and the graves topped up with soil and the grass replaced. To aid the maintenance of the cemetery, Barrow upon Trent Parish Council requests that all items are removed from the grave area after the first month following burial Memorials

16 .Memorials may be erected (at a charge) not to exceed 42" high (106cm), 30' Wide (76cm) and 6" in depth (15cm).

17. Only those who have purchased the exclusive right of burial have the right to place a memorial over a grave with permission from the

Parish Council. Exclusive right of burials can be transferred, please contact the clerk / see the website for details.

18. Upon approving the memorial application, the Parish Council will issue the owner with a grant of right to erect and maintain a memorial.

19. Vases are permitted as an integrated part of the memorial but must not be made of glass.

20. Grave markers must be removed once a memorial is in place.

21. Memorials may be moved or removed by the council after the licence period of 100 years has expired if the memorial is deemed unsafe and not rectified by the owner of burial rights. The Parish Council reserve the right to remove the memorial after 100 years.

22. Memorials must be made of dark, natural quarried material such as granite or slate.

23. Memorials must not contain photographs or coloured images.

24. All images & etchings are at the discretion of the Parish Council and must be detailed on the form submitted No Colour Allowed.

25. Memorials must be of a traditional shape therefore the following are not permitted: figure statuary, open books, birdbaths, memorials in the shape of a heart, cameos, portraiture or photographs

26. All inscriptions are at the discretion of the Parish Council and must be detailed on the form submitted. It is a legal requirement that the deceased's legal name is on the memorial

27. The Parish Council are responsible for safety checks of the memorial and undertake monthly inspections.

28. It is the responsibility of the owner of burial rights to arrange and pay for any repairs to a memorial within a 3-month period upon notification. The council strongly suggest that adequate insurance is taken to cover any issues. If the 100 year memorial licence has expired and the memorial is found to be unsafe, the Parish Council reserves the right to remove the memorial.

Burial Process & Procedures

29. All documents and payment must be returned to the Clerk 3 working days prior to the burial.

30. Disposal forms (green) must be provided prior to interment by the undertaker (Registration for Burial) (White –Coroners Inquest)

31. The registry of Burials, Graves and Cemetery plans are kept at the Clerk's office. Contact the Clerk on 01332 700142 if you have any queries or require assistance in tracing a grave.

32. The Sexton will be at the Cemetery prior to, during and after the burial.

I understand and agree to abide by the above regulations regarding a burial at the Twyford Road cemetery, Barrow upon-Trent.

Signed (owner of right of burial) _____

Print name_____

Date_____