

**ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 14th May 2019
IN THE VILLAGE HALL, TWYFORD ROAD, BARROW UPON TRENT AT 7.00PM.**

Present:

Cllr Anne Heathcote
 Cllr Chris Holt
 Cllr Rachel Cheshire
 Cllr Catherine Blackmore
 Cllr James Bates
 Cllr Arran Nash
 4 Members of the public

ANNUAL GENERAL MEETING

95/2019 Election of Chairman

Councillor Mrs Anne Heathcote was nominated by Councillor Chris Holt and was seconded by Councillor Rachel Cheshire No other nominations were put forward. The vote was unanimous and Councillor Mrs Anne Heathcote was duly elected as Chairman.

96/2019 Signing of the Declaration of Acceptance of Office by the Chairman

Councillor Mrs Anne Heathcote signed the Declaration of Acceptance and this was witnessed by the Clerk.

97/2019 Election of Vice Chairman

Councillor Chris Holt was nominated by Councillor Rachel Cheshire and was seconded by Councillor Arran Nash no other nominations were put forward. The vote was unanimous and Councillor Holt was duly elected as Vice Chairman.

98/2019 Signing of the Declaration of Acceptance of Office by the Vice Chairman

Councillor Chris Holt signed the Declaration of Acceptance and this was witnessed by the Clerk.

99/2019 Representation on Outside Bodies

The representation on the various bodies is as follows:-

Outside Body	Councillor Attending
DCC Gravel Liaison Meeting	Cllr Anne Heathcote & Councillor R Cheshire
Village Hall Committee	Cllr A Nash & The Clerk
Safer Neighbourhood Committee	Cllr R Cheshire & Cllr C Blackmore
Melbourne Area Meeting	Cllr R Cheshire & Cllr C Blackmore
SDDC Flood Liaison Meeting	Cllr A Nash & Cllr A Heathcote
Parish Liaison Committee	Cllr Heathcote & Cllr J Bates
DCC Parish & Town Council Liaison Meeting	Clerk & Cllr Bates
Infinity Garden Village	Cllr Heathcote & Cllr Holt

100/2019 Appoint the Gravel Committee

It was resolved that all the Parish Councillors would be on the committee as was the current practice.

101/2019 Review of Member Interests

All Councillors submitted their completed declaration of interest forms to the Clerk who duly signed them and put them on the web site.

102/2019 Standing Orders and Financial Regulations

No changes were requested to the Standing Orders or the financial regulations. It was proposed to adopt the National generic financial regulations (2017) but amending them where necessary to include the Parish Council Cottages.

County Councillor Neil Atkin was invited to speak as he had another meeting to attend he was congratulated on being re-elected. Cllr Atkin informed the meeting of the recent figures in relation to turn out for the election in Barrow upon Trent 447 People are eligible to vote, 70 applied for postal votes and 131 people voted on the day. South Derbyshire had an overall turn-out of 30.73%.

Public Participation

The Parish Lengthsman requested that a hole be drilled in the bottom of the concrete bin at the Susie Dixon Park, Mr R Atkin will be asked to see if this is possible.

He also requested some safety glasses and Cllr Nash offered to supply some.

A resident from Arleston reported on the progress to try and get Arleston Lane changed to a resident's only lane, things are ongoing with no solution at present,

A resident from Arleston informed the meeting that they had had a very unsatisfactory response from the Police recently when they had caught criminals with a stolen safe and its contents.

Dist. Cllr Peter Watson offered to arrange a meeting with the police to discuss the incident.

A member of the public informed the meeting that there had been a problem with children playing in front of the Parish Cottages and in the middle of the road causing a nuisance. The children have been spoken to and the parents made aware so hopefully they will play elsewhere.

District Councillor Peter Watson was congratulated on his re-election and invited to speak he informed the meeting that he was doing all he could to try and help with the problems being experienced on Arleston Lane and would bring the situation up at the next Area forum meeting on the 12th June. Cllr Watson informed the meeting that discussions are on-going with Tarmac Lafarge regarding the temporary bridge over the River Trent to enable access for the Gravel extraction works.

District Councillor Daniel Corbin introduced himself to the meeting as the newly elected councillor for the area, he hopes to attend future meetings.

No Police were present at the meeting

c) Members representations on pecuniary matters

None

PART 1 – NON EXEMPT ITEMS

None

103/2019 Apologies for absence

None

104/2019 Declaration of Members Interests

None

105/2019 Confirmation of the Non-Exempt Minutes of the last Meeting

The minutes of the Parish Council Meeting held on Tuesday 2nd April 2019 had been previously circulated - the minutes were approved by the Council and signed by the Chairman as a true record.

106/2019 Items on Part 1 of the Agenda to be taken with the public excluded.

None

107/2019 The Chairman's Report Cllr Heathcote informed the meeting she had spoken to the local PCSO regarding the bullying that had taken place at the Susie Dixon Park. There had been no need for a Parish Council election in Barrow upon Trent as 6 people had applied to be Parish Councillors. The Chairman Cllr Heathcote reported that she had spoken at the recent planning meeting for the hybrid development on Sinfin Lane explaining why the Parish Council felt it should not be granted but the planning committee awarded the planning permission.

The Chairman and Clerk had met with Mr F McCardle to discuss a possible boundary change and community governance review, a formal letter from the Parish Council requesting this is required once its been approved by the Parish Council.

108/2019 The Clerk's Report

The Clerk had dealt with all correspondence and shown somebody round 16a they have taken the cottage and will be moving in at the end of May. The Clerk had received numerous complaints regarding children playing on the road and pavement outside the cottages. The Clerk had met with Proludic play Equipment Company to get a quote for new equipment at the small play park. Quotes are being sought to replace the window to the rear of 16a as it is rotten.

109/2019 Reports from representatives on Outside bodies

None

110/2019 Future Meetings

12th June 2019 Area Forum & Safer Neighbourhoods Cllr Blackmore & Cllr Cheshire will attend.

111/2019 Planning Applications and Decisions

Application Ref. No: 9/2018/1211

THE ERECTION OF A REPLACEMENT LEAN-TO GARDEN STRUCTURE (AMENDED SCHEME TO PREVIOUSLY APPROVED APPLICATION 9/2018/1180/FH) AND THE ERECTION OF A EXTENSION TO THE STRUCTURE AT 16 CHURCH LANE BARROW ON TRENT DERBY

No objections

The Chairman did not take part in the discussion regarding the following application

Application Ref. No: 9/2019/0442

REPLACEMENT OF ROOF MATERIAL ON THE CHANCEL OF ST WILFRIDS CHURCH CHURCH LANE BARROW ON TRENT DERBY

No Objections

112/2019 Correspondence

Information Only

1. DALC circulars
2. Area forum dates for future meetings
3. Arleston Lane correspondence for highway signs and solutions
4. Letter form Parish News advertiser
5. Letter from Tenants at no 6
6. Election, notification of new Parish Councillors

Requiring Action

A. Village Hall Car Park & Caretaker
B. Community Park use request for 9 a side matches
C. Application for Memorial Headstone Mr C A Wilkinson
D. Workplace pension re enrolment

- A. The Clerk was asked to reply to the Village Hall and ask if their insurance policy allowed them to allow access to hirers via a key safe? If they are, then the Parish Council would like to suggest a large deposit fee charged to all unknown hirers refundable on the hall being left in the condition it was found in within the time hired. With a condition that if used the Car Park is locked when the last person leaves.
- B. The request to hire the Susie Dixon Park for friendly matches was discussed and it was resolved to invite them to play the Barrow Badgers so we can keep an eye on the state of the pitch we don't want any damage being done by overuse. The Clerk will forward contact details of the Badgers to them.
- C. This was approved
- D. The Clerk will take the necessary actions.

113/2019 Finance

Invoices for Payment

A) See attached sheet

* - Where there is more than one entry to a payee, all invoices will be paid on one cheque
It was agreed that all invoices were correct and it was resolved to pay them.

B) Income Received

a) Headstone fee	£75.00
b) Way Leave	£13.20
c) Precept	£5952.00
d) Parish News Advert	£13.20
e) May cottage rental	£2775.00
f) VAT Refund form 2018-19	£2909.80

C) To Adopt the Annual Return and Accounts for the year ending 31st March 2019.

The Annual Governance and Accountability return 2018/19 was presented to the Council along with the full accounts for the year end, both were fully approved by all councillors.

114/2019 Parish News

The June front cover will be our new councillors, and the July / August would be the Badgers. Councillors then went on to discuss the frequency and cost of the Parish News Magazine and it was felt that most months we struggle to find things to fill it with and the cost is in the region of £2300 for the year it was getting quite expensive. It was resolved to make it a bi monthly magazine and see how things go. It will be produced and delivered in the months of June, August, October, December, February & April.

115/2019 Risk Assessment

This had been done by Cllr Cheshire & Cllr Heathcote with nothing to report

June Cllr Holt, July Cllr Nash, August Cllr Heathcote, September Cllr Bates, October Cllr Holt, November Cllr Nash

116/2019 Greenacres & Green Lane.

Nothing to report

117/2019 Susie Dixon Park

The wood from the forest school had once again been thrown into the Pond dipping area, it was resolved to ask the grounds maintenance people to remove them. It was also resolved to ask for a quote for a tree safety survey to be carried out there.

118/2019 Small Play Park

The Clerk Had met with Proludic play equipment and is awaiting a quote for the upgrade of the equipment. There are some boards that have been dumped along the fence it was resolved to ask V Venus to remove them.

119/2019 Cemetery

Everything in order there had been 2 burials recently. Cllr Heathcote is going to meet with the D of E Volunteer who will be doing a tidy up as part of his service.

120/2019 Parish Cottages

The Clerk is awaiting a date for the replacement of the rear window to no 16a this is rotten it will be opaque glass for privacy. Its hoped the tenant will move in at the end of the month.

121/2019 Arleston

This had previously been discussed

122/2019 Infinity Garden Village

No updates

123/2019 Boundary Review

The Chairman explained why a further boundary review was required which would hopefully see the boundary be moved to the A50 to exclude the Infinity Garden Village Development. and all councillors were in favour of requesting a community governance review from SDDC Mr F McCardle.

124/2019 Parish Matters

None

125/2019 Agenda items for the next meeting

All councillors were asked to inform the Clerk if they have anything they wish to add.

126/2019 Date and time of the next meeting

The next Parish Council Meeting is on Tuesday 21st May which is the Annual Parish Meeting 2019 at 7.00 p.m. in the Village Hall. The next Parish Council Meeting is on Tuesday 4th June 2019.

The Chairman closed the formal part of the meeting and opened the floor for a period of not more than five minutes per person to enable members of the public and Members of the Council to Comment on any matter that has been discussed by the Council in the Non Exempt Section of the meeting today.

It was RESOLVED that, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the meeting for the following items

Of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part I of Schedule 12A of the Act.

The Chairman thanked everyone for attending the meeting and the Non Exempt section of the meeting was closed at 8.00 pm

Signed:

Chairman/Vice Chairman

Date: 4th June 2019

PART TWO - EXEMPT ITEMS

127/2019 Confirmation of the Exempt Minutes of the last Meeting

Were signed as a true and correct record of by the chairman

128/2019 Schedule C Correspondence

A Requests from Tenants for money towards upgrades in the cottages.

ClIr Cheshire left the room as she is a current tenant.

Discussions took place regarding the money available to tenants for upgrades. £500 had been previously offered to tenants to put towards improvements if they wished to use it. This offer had been taken up by some tenants and they had now requested some more money towards further home improvements. Discussions took place on the frequency of the offer of help and should a timescale be placed eg every so many years £?? Is available to each cottage. It was resolved to discuss this further at the June Meeting.

ClIr Cheshire was invited back into the room

Signed:

Chairman/Vice Chairman

Date; Tuesday 4th June 2019

The Meeting was closed at pm

INVOICES FOR PAYMENT

	Payee	Details	Amount	Nett	VAT
1	Mrs Sophie Garner	Refund of ½ deposit for 16	120.00		

2	CPL Print	Parish News for February	232.00		
3	Quarndon Plumbing	Bathroom in 16a	2415.00		
4	Quarndon Plumbing	Final payment for bathroom 16, Gas safety cert & fire removal	374.00		
5	Concept Carpets	Flooring for no 14	500.00		
6	Boundary Carpets	Flooring to No 16	240.00	200.00	40.00
7	HMRC	PAYE & NI for clerk & Lengthsman	176.30		
8	Scottish Power	Electric & Gas no 16	66.06		
9	Paid after April but before May meeting		£4123.36		40.00
10	JMC Plumbing & heating	8 x Gas Safety Certificates	560.00		
11	CPL Print	March Parish News 55484	285.00		
12	SDDC	Cemetery rates	63.94		
13	Eon	Electricity & gas for 16a	64.61	61.53	3.08
14	CPL Print	Parish News April 55574	245.00		
15	Quarndon plumbing & heating	16a bathroom balance	2000.00		
16	Mrs A Hicklin	Expenses re purchase of fires for 16 & 16a	312.00		
17	Village Hall	Room hire for pc meetings	24.00		
18	VCV Landscapes	Work in village	30.00		

19	A Hydes Turfworkd	Grounds maintenance April	859.20	716.00	143.20
20	Mrs Alison Hicklin	Clerks Salary	966.80		
21	Mr Kevin Stokes	Parish Lengthsman	151.20		
		TOTAL	3561.75		149.28