

**PARISH COUNCIL MEETING HELD ON TUESDAY 2<sup>nd</sup> April 2019  
IN THE VILLAGE HALL, TWYFORD ROAD, BARROW UPON TRENT AT 7.00PM.**

**Present:**

Cllr Anne Heathcote  
Cllr Graham Davis  
Cllr Chris Holt  
Cllr Rachel Cheshire  
Cllr Catherine Blackmore

**Public Participation**

**Members of the Public 4**

**District Councillor Peter Watson** had sent apologies

**County Councillor Neil Atkin** informed the meeting that the election count will take place on the 3<sup>rd</sup> May. Peter Watson had attended a meeting regarding the Cuttle Bridge junction along with Highways to see if any solutions could be found. Plans are being drawn up with possible solutions, but currently there are no funds available for alterations.

Cllr Atkin had attended a meeting regarding playground safety checks, there is a possibility these will have to be done more frequently than once a year. Cllr Atkin mentioned that DCC will supply litter picking equipment if any groups wish to carry out litter picking within the parish. Cllr Atkin informed the meeting he had been in discussions with Mr Rodwell over the grass mowing around the chevrons at the Swarkestone entrance to the village.

**Dist. Cllr Hillary Coyle** had sent her apologies.

**No Police were present at the meeting**

**c) Members representations on pecuniary matters**

None

**PART 1 – NON EXEMPT ITEMS**

None

**71/2019 Apologies for absence**

Cllr Wendy Atkin

**72/2019 Declaration of Members Interests**

None

**73/2019 Confirmation of the Non-Exempt Minutes of the last Meeting**

The minutes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> March 2019 had been previously circulated – it was noted that the financial statement hadn't been attached or the report from Cllr Atkin this was duly done and the minutes were approved by the Council and signed by the Chairman as a true record.

**74/2019 Items on Part 1 of the Agenda to be taken with the public excluded.**

**Cottage deposit return.**

**75/2019 The Chairman's Report** Cllr Heathcote informed the meeting that she had recently attended the Infinity Garden Village meeting and also the Gravel Liaison meeting. Cllr Heathcote had also spoken to a couple of Parishioners about joining the Parish Council.

**76/2019 The Clerk's Report**

Work at the cottages continues. There had been a recent burial in the cemetery all paperwork regarding the change of ownership of the grave had been completed. The Clerk had sent letters to all cottage tenants regarding the Gas safety check and boiler servicing which will take place on 5<sup>th</sup> and 6<sup>th</sup> April. .

**77/2019 Reports from representatives on Outside bodies**

The Chairman Cllr Heathcote reported that at the recent Gravel Liaison meeting they informed the meeting the piles of gravel have now gone, they are no longer extracting gravel from the site. They are hoping to build a bridge across the river by the end of the summer to allow access to the new site across the river. A pontoon bridge will be constructed across the river to aid with the construction of a Baily Bridge.

The Chairman had attended the Infinity Garden Village meeting and reported back that SDDC had applied for funding from Homes England for a possible further 800 houses in the development at the Lowes Lane end this is on top of the 1200 houses and the industrial developments already included in the proposals. Discussions also took place over the catchment area the School will cover the education officer commented that there are already enough city children needing school places to fill the secondary school. Cllr Heathcote asked for more clarification on this as it had been thought that the school was for South Derbyshire children,

### **78/2019 Future Meetings**

**None**

### **79/2019 Planning Applications and Decisions**

**Nonw**

### **80/2019 Correspondence**

**Information Only**

1. DALC circulars
2. Chris Smith re project Zao relating to knife crime
3. Pension regulator pension info
4. SDDC Saturday Morning freighter service dates
5. Letters to and from all tenants re gas safety check & boiler service
6. Neil Atkin Purdah information

### **Requiring Action**

A. Various emails relating to the Parish Elections
B. PFK Little John Annual Audit papers and instructions
C. Democratic services email regarding meeting for Boundary Change
D. Charles Fellows re Parish Boundary

- A. The Clerk had actioned all emails
- B. The Clerk will complete these ready for the internal Audit
- C. The meeting has been arranged for the 17<sup>th</sup> April 2019
- D. Letter has been received and replied to.

### **81/2019 Finance**

#### **Invoices for Payment**

As See attached sheet

\* - Where there is more than one entry to a payee, all invoices will be paid on one cheque  
It was agreed that all invoices were correct and it was resolved to pay them.

#### **B) Income Received**

a) Cottage rental April	£3075.00
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### **82/2019 Parish News**

The May front cover will be done by playgroup and the June by the Barrow Badgers.

### **83/2019 Risk Assessment**

March had been done by Cllr Blackmore who reported that the pond dipping pond had scum on the top. The pot holes in the gateway to the village hall car park had returned the clerk will contact will the contractor. The phone Kiosk needed a bit of a tidy up. The small play park needed a clean but we are awaiting news of possible funding for replacement of some of the equipment. April Cllr Heathcote, May Cllr Cheshire, June Cllr Holt.

### **84/2019 Greenacres & Green Lane.**

The fishing season is now closed but the area is still regularly being bailiffed

### **85/2019 Susie Dixon Park**

Some of the logs have been thrown into the pond from the forest school these will be removed and put back. Grass looks good and mowing has commenced.

### **86/2019 Small Play Park**

Still awaiting news of the grant from SDDC.

### **87/2019 Cemetery**

Everything ok, again mowing has now started.

### **88/2019 Parish Cottages**

The clerk is showing somebody round 16a on Wednesday evening and the bathroom in that cottage should be refurbished by the end of April.

### **89/2019 Infinity Garden Village**

Previously mentioned.

### **90/2019 Parish Matters**

A letter relating to the changing of the Parish Boundary had finally been received from SDDC and there is a meeting planned for the 17<sup>th</sup> April to discuss the options. Dist Cllr David Shepherd has been asked to attend for his support.

The Parish Lengthsman has informed the council that he will be unable to do his job for a couple of weeks so the Clerk will find cover if its required.

### **91/2019 Agenda items for the next meeting**

**All councillors were asked to inform the Clerk if they have anything they wish to add.**

### **92/2019 Date and time of the next meeting**

The next Parish Council Meeting is on Tuesday 14<sup>th</sup> May 2019 at 7.00 p.m. in the Village Hall. This will be the Annual Meeting where all Councillors will sign their declaration of Office.

The Chairman closed the formal part of the meeting and opened the floor for a period of not more than five minutes per person to enable members of the public and Members of the Council to Comment on any matter that has been discussed by the Council in the Non Exempt Section of the meeting today.

It was RESOLVED that, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the meeting for the following items

Of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part I of Schedule 12A of the Act.

The Chairman thanked everyone for attending the meeting and the Non Exempt section of the meeting was closed at 8.00 pm

Signed: .....  
Chairman/Vice Chairman  
Date: 14<sup>th</sup> May 2019

**PART TWO - EXEMPT ITEMS**

**93/2019 Confirmation of the Exempt Minutes of the last Meeting**

Were signed as a true and correct record of by the chairman

**94/2019 Parish Cottages**

The application to join the cottage waiting list was approved.  
Discussions took place regarding a refund of a cottage deposit, all Councillors were shown pictures of the interior of the property and the correspondence between the tenant and Council and it was resolved to stick to the original decision and only refund half the deposit due to the condition of the property.

Signed: .....  
Chairman/Vice Chairman  
Date; Tuesday 14<sup>th</sup> May 2019  
The Meeting was closed at 8.30pm

**Invoices for Payment**

	Payee	Details	Amount	Nett	VAT
1	Baldwin's Accountants	Prep of salaries & Ni Information	108.00	90.00	18.00
2	South Derbyshire DC	Council tax for no16a	117.03		
3	Data Protection Fee	Data protection for PC	40.00		
4	E On	Electric & Gas for 16a	116.39		
5	Jon Guilding	Various bits around parish	305.00		
6	JMC Gas & Heating	Boiler repair to no14	340.00		
7	JMC Gas & Heating	Boiler repairs to No 14	160.00		

8	South Derbyshire DC	Service of dog bins & litter bins	575.95	479.96	95.99
9	Turfworks ground care	Grounds maintenance for march	233.40	194.50	38.90
10	Severn Trent Water	Water rates for cottages	925.69		
11	Mrs Alison Hicklin	Clerks salary & Expenses	929.21		
12	Mr Kevin Stokes	Parish Lengthsman Salary	121.50		
13	Chellaston Decorators	Painting to No 16	824.00		
14	HMRC	Ni & Paye for Clerk & Lengthsman	176.30		
		<b>TOTAL</b>	<b>£4972.47</b>		<b>152.89</b>