

**MINUTES OF THE ANNUAL GENERAL MEETING AND ORDINARY PARISH COUNCIL MEETING
HELD ON TUESDAY 11th MAY 2010
IN THE VILLAGE HALL, TWYFORD ROAD, BARROW UPON TRENT AT 7.00PM.**

Present: Councillor Mrs A Heathcote - Chairman
Councillor Slater - Vice Chairman
Councillor Atkin
Councillor Mrs C Blackmore
Councillor J Wilcox
G Campling - Clerk
6 Members of the public

ANNUAL GENERAL MEETING

128/2010 Election of the Chairman

Councillor Mrs Anne Heathcote was nominated by Councillor Keith Slater and seconded by Councillor Mrs Catherine Blackmore. No other nominations were put forwarded. The vote was unanimous and Councillor Mrs Anne Heathcote was elected as Chairman.

129/2010 Signing of Declaration of Acceptance of Office by the Chairman

Councillor Mrs Anne Heathcote signed the Declaration of Acceptance and this was witnessed by the Clerk.

130/2010 Election of Vice Chairman

Councillor Keith Slater was nominated by Councillor John Wilcox and seconded by Councillor Mrs Catherine Blackmore. The vote was unanimous and Councillor Keith Slater was elected as Vice Chairman.

131/2010 - Signing of Declaration of Acceptance of Office by the Vice Chairman

Councillor Keith Slater signed the Declaration of Acceptance and this was witnessed by the Clerk.

132/2010 - Representation on Outside Bodies

The representation on the various outside bodies is as follows:-

Outside Body	Councillor Attending
Derbyshire County Council Gravel Liaison Meeting	Councillor Slater and Councillor Mrs Anne Heathcote
AARPC	Councillor K Atkin
Village Hall Committee	Councillor K Atkin
Safer Neighbourhood Committee	Councillor Mrs Catherine Blackmore
Parish Liaison Committee	Councillor Wilcox and Councillor Mrs Anne Heathcote
Melbourne Area Meeting	Councillor John Wilcox
Parish Plan Steering Committee	Councillor Duncan Hewitt
SDDC Flood Liaison Meeting	Councillor K Slater
SDDC Joint Highways Forum	Councillor John Wilcox

Environmental Forum	Councillor Duncan Hewitt
DCC Parish & Town Councils Liaison Meeting	Councillor Mrs Anne Heathcote & Councillor Keith Slater

133/2010 - To appoint the Gravel Committee

It was Resolved that all the Parish Councillors, with the exception of Councillor Atkin who has a prejudicial interest, would be on the Committee as was the current practise. It was explained to the members of the public present that the Gravel Committee meets twice a year, April and September prior to the DCC Gravel Liaison Committee in order to prepare anything that they want the representative to put forward on behalf of the Council.

134/2010 - Review of Member Interests

The Clerk had supplied all Councillors with copies of their current declarations prior to the meeting with a request for them to be checked for any changes. Councillor Mrs Anne Heathcote, Councillor Mrs Catherine Blackmore and Councillor John Wilcox supplied updated copies.

135/2010 - Standing Orders and Financial Regulations

These were both adopted and will be reviewed at every Annual General Meeting in future.

The Chairman closed the Annual General Meeting and opened the Ordinary Parish Council Meeting by inviting the members of the public to speak.

Public Speaking:

a) Members of the Public:

None of the members of the public present wished to make any representations

b) Police Liaison Officer, County Councillor and District Councillor

No police representative present, however a report for April had been received and was read out by the Clerk.

Reported Crimes

- 17/04/10 - Theft - Brookfield.
- 19/04/10 - Non Dwelling Burglary - Twyford Rd.
- 22/04/10 - Theft - Arleston Lane.
- 27/04/10 - Theft - Twyford Rd.

Reported Incidents

- 06/04/10 - Suspicious vehicle reported - Walnut Close.
- 14/04/10 - Banned driver reported in Barrow.
- 23/04/10 - Warning signs tampered with - Green Lane, Lagoon.

The Council expressed concern over the report as it is extremely unusual to hear of this amount of crime occurring in the parish.

c) Members representations on prejudicial matters

None

The Chairman then closed the public Ordinary Parish Council Meeting.

session of the meeting and opened the

PART 1 - NON EXEMPT ITEMS

136/2010 Apologies for absence

Councillor Hewitt

137/2010 Declaration of Members Interests

Name	Agenda No	Nature of Interest	Personal/ Prejudicial	Remain/Leave
Councillor Mrs Blackmore	12	Member of the Parish Plan Steering Committee	Personal	Remain
Councillor Mrs Heathcote	12	Member of the Parish Plan Steering Committee	Personal	Remain
Councillor Slater	12	Member of the Parish Plan Steering Committee	Personal	Remain

138/2010 To confirm the Non-Exempt Minutes of the Meeting held on 6th April 2010

The Minutes of the Parish Council Meeting held on 6th April 2010 were approved by the Council and signed by the Chairman as a true record. The Minutes of the Annual Parish Meeting on 27th April 2010 were also approved by the Council and signed by the Chairman as a true record.

139/2010 Items on Part 1 of the Agenda to be taken with the public excluded.

None

140/2010 The Chairman's Report

The Chairman reported that:-

- a) An all day training event had been organised by DALC on Model Standing Orders, Audit and Insurance on 28th April 2010. This had been attended by the Clerk and herself and was a very interesting day.
- b) Lead had been stolen from the Church Roof at the end of April/ beginning of May
- c) There had been further damage to signs at Greenacres. The Danger Deep Water signs had been tampered with again despite them being put into the water to avoid this happening. Someone had been into the water and turned them round so that the warning could not be seen. The sign at the Main Entrance had had graffiti written across it and the corners had been bent. An attempt had also been made to wrench it off the post and created a crack across the surface of the sign. The police have been informed and they will be watching out for any reoccurrences of this.
- d) The Internal Audit is being carried out on Monday 17th May 2010 at 10.30 a.m.
- e) A telephone call had been received from a relative of a tenant and this will be discussed in the Exempt Section of the meeting.

141/2010 The Clerk's Report

The report had been previously circulated but there were two points that the Clerk wished to bring to the attention of the Council:-

Byelaws - At the Chairman's request the Clerk had made enquiries from SDDC about byelaws applicable to the parish and although there were no specific ones for Barrow upon Trent, the parish was covered by the general standard byelaws, such as dog fouling & straw burning. There is a byelaw that can be introduced for Barrow which is drinking in public places which could be useful for Greenacres considering the events that occurred last year.

Dog Waste and Litter Bins - The information had been received from SDDC about the cost to remove/replace certain bins in the parish and the reduction that would be saved every year if the amendments were carried out. The costs for the alterations will be £591.00 but as the savings will be approximately £550.00 there is very little extra expenditure this year and all subsequent years there will be a saving of around £550.00. It was proposed that this work should be carried out as the saving from next year forward would be beneficial. This unanimously agreed. The Clerk was requested to contact SDDC and advise that the Council required the changes to be made.

142/2010 Reports from representatives on outside bodies

Councillor Slater and Councillor Mrs Heathcote had attended the DCC Swarkestone Pit Sand and Gravel Liaison Committee Meeting on 20th April 2010 and reported:-

The meeting was chaired by Councillor John Harrison

Lafarge reported a quiet start to the year, with extraction starting in earnest three weeks previously and they are now very busy. Sales were 60k tones in first quarter, but excluding big customers, sales are pretty flat. They have maintained their workforce, combining Swarkestone and Lockington.

DCC reported that their November monitoring meeting had revealed Lafarge was in compliance. The next one is planned for the end of April. The concerns about bird hazards and East Midlands Airport are being addressed for the new workings and would include Greenacres. DCC are still awaiting the Environmental Report which is a significant document.

Ingleby Parish was represented by Councillor Peter Watson and which had called their first Parish Meeting for many years. Their various concerns included disquiet about the 10 year extension application, (this concern is supported by Barrow), and whether there would be enough fill for the new workings. If not, Ingleby would prefer open water.

There are puzzling signs of dewatering around Borehole 12, just north of Greenacres lagoon, which will be investigated

Barrow raised a number of points, including

A further request for an explanation of the unusual flood patterns in the village and further afield.

Noise and dust were raised as continuing concerns, but these had either been resolved or were being investigated.

The question of the application for a 10 year extension was discussed, and Lafarge and DCC were asked whether the Gravel extraction application at Willington would have an effect on the sales from Swarkestone and hence increase the time of the working even further.

Barrow asked Lafarge to consider the building of the new Power Station at Willington as a possible use for their gravel

The question of a possible infill shortage was raised and Lafarge commented that if infill was not available then open water would be the fall back solution

A major realignment by the Ordnance Survey has altered ground level heights in this area. Barrow asked for a copy of the findings as they could have significant impact on the village.

The brightness of the floodlights at the entrance to the quarry was raised as it is a potential road safety hazard.

**143/2010 Notification of
of representatives to attend**

Forthcoming meetings and appointment

- a) Safer Neighbourhood Meeting on 16th June 2010 in Ticknall Village Hall - Councillor Mrs Blackmore will attend.
- b) RAD Play Area Training Day - Bolsover Thursday 10th June 2010 - It was agreed to book a place on this and advise them later who will be attending.

144/2010 Planning Applications and Decisions

Planning Applications

9 2010 0329 FH - Retrospective application for the erection of extension and conservatory (amended scheme of previously approved planning application 9/2008/0393 FH) at The Hill Bungalow, Sinfin Lane, Barrow upon Trent

It was Resolved to respond with the same comments as were sent in connection with the previous applications and to request Councillor Peter Watson to help as he did before.

Appeals

None

Planning Decisions

None

145/2010 Correspondence

Information Only

DALC Circulars	Circulars previously circulated
SDDC - Customer Services	New Mobile Visiting Service
BT	Return of contract signed by BT and advising that the equipment will be removed from the kiosk
Information Commissioners Office	Notification of renewal of Data Protection Register entry
Mark Todd	Draft Noise Action Plan - East Midlands Airport
Ingleby Parish Meeting	Response to proposal to extend the life of Swarkestone Quarry
Lowland Derbyshire Biodiversity Partnership	Newsletter and information for the 2009 - 10 Progress Report for the Lowland Derbyshire Biodiversity Action Plan - Questionnaire to be completed
DCC	Road Closure Notice
DCC	Steve Buffrey re SHLAA error on website
SDDC	Russell Crow re SHLAA error on website
Tanya Tallett - Probation Service	Re request from Mr & Mr Walker for labour for fence

Requiring Action

DCC	Derbyshire and Derby Minerals Core Strategy Key Issues and Options Report
East Midlands Airport	Community Outreach programme
Helen Atkin	Request re walking round Greenacres

Stenson Fields Parish Council	Request for support re gritting of Deepdale Lane and Sinfin Lane
Melbourne Town Band	Request to put event info on website and poster on noticeboard re charity concert
SDDC	Budget announcement re further assistance to eligible small businesses for business rates
DCC - Alan Marsden	Local Transport Plan
DCC	Response to question re grit bin location
Neil Atkin	Emails re The Hill Developments
DALC	Play Area Training - Booking Form

All correspondence was noted.

- a) DCC Derbyshire and Derby Minerals Core Strategy Key Issues and Options Report - The questionnaire will be responded to and sent around all Councillors for approval before it is returned.
- b) EMA Outreach Programme - Councillor Slater and Councillor Mrs Blackmore will attend one of the events.
- c) Request from Helen Atkin re her family walking around Greenacres in a group of 6+ was approved and noted and also approval was granted for the Youth and Sports Working Group to use it a part of their mini rambles and other events that may be introduced.
- d) Stenson Fields Parish Council request for support re gritting on Deepdale Lane during the winter months was agreed. The Clerk will acknowledge this.
- e) Melbourne Town Band request to put details of a charity event on the parish website and on the parish noticeboards. It was agreed that as it was a charity event that assistance should be given to promote it but that it should only be A5 size and the Clerk was requested to arrange it all.
- f) SDDC - Small business rates - enquiries will be made to see if this is applicable to the cemetery.
- g) Local Transport Plan - Consultation - Tick box style again and as it is impossible to do in meetings, it was agreed that Councillor Mrs Blackmore would complete it and then circulate it for agreement before sending it off.
- h) DCC - Response to question from Council previously regarding the criteria for having the grit bin filled free of charge as was previous done. The location in Barrow actually meets three of the four criteria set and as it was only necessary to meet one of them, the Clerk will respond accordingly, asking them to continue to fill the bin.
- i) Copies of a series of emails from Councillor Neil Atkin. Regarding The Hill Planning issues. It was agreed that there is nothing further to do other than to keep a watch on the situation,
- c) DALC - Play Area Training Event application form - RAD are organising this at Bolsover on Thursday 10th June 2010 - It was agreed to book a place on this and advise them later who will be attending.

As Councillor John Harrison had arrived whilst the correspondence was being discussed, the Chairman suspended Standing Orders and invited Councillor Harrison to give his report.

Councillor Harrison reported that:-

- a) Surface dressing of the roads in Barrow will be carried out for a ten day period at a point during 14th May 2010 - 24th September 2010.

- b) He is the Acting Leader of the South Derbyshire District Council as Mrs Heather Wheeler was now an MP. He does not know who will be the new leader but he is not standing as it is impossible to do this job and be a Cabinet Member at Matlock. A new leader will be elected at a meeting on 18th May 2010 but he does hope to remain Deputy Leader.
- c) The Parish Liaison Meeting is on 23rd June 2010 and he knows that the Council will make every effort to be represented.

Councillor Harrison was thanked by the Chairman for attending and giving his report. He left the meeting.

Standing Orders were resumed and the meeting continued with:-

146/2010 Finance

a) The following invoices were approved for payment

* - Where there is more than entry to a payee, all invoices will have been paid on one cheque

Payee	Details	Amount	Cheque No
DALC	Replacement for chq from last month that has been lost in the post. Stop been put on at bank	£312.05	001821
Woodland Landscapes	Maintenance for March/ April	£1180.88	001822
Woodland Landscapes	Repairs to Small Playing Field to correct damage done by school contractor (to be reimbursed by contractor)	£ 681.50	001822
Woodland Landscapes	Repairs to depressions in grass in Small Playing Field	£ 329.00	001822
Citiprint	Printing of May Parish News	£ 165.00	001823
Came & Company	Parish Council Insurance & Cottages Insurance	£ 1649.80	001824
Jon Gilding	Repairs to roof of No. 12 & over archway between 12 & 14	£ 170.00	001825
Jon Gilding	Repairs to roof of Nos. 18	£ 70.00	001825
Village Hall Committee	Section 137 Grants	£ 932.25	001826
Village Hall Committee	Room Hire for Meetings	£ 69.00	001826
Centrewire	Radar Padlock and Key	£ 39.36	001827
Mrs Maureen Weeks	Housing Benefit refund re Mrs Land	£ 20.00	001828
Mr J Smith	Parish Lengthsman	£ 63.03	001829
Mrs G Campling	Clerk's Wages	£ 656.96	001830
Mrs G Campling	Clerk's Expenses	£ 135.59	001830

b) Income received

Rent	Rent for Cottages	£2894.17
Allotment	Annual Rental	£ 18.00

Parish News	Advertising Fee	£ 352.00
SDDC	1 st half of Precept	£4750.00
SDDC	Concurrent Functions & Parish Lengthsman	£4404.00
HMRC	VAT Refund from 09-10	£2199.64

c) Requests for S137 donations

None received

d) **Accounts** - These were accepted by the Council and signed by the Chairman as accurate. The Clerk was thanked for preparing these.

e) **Audit Return** - This had been prepared by the Clerk and was accepted by the Council and was signed by the Chairman and Clerk.

147/2010 Parish Plan

A draft copy of the Parish Plan had been given to the Council at the previous meeting and all the Councillors had reviewed it. It was therefore Resolved to accept it subject to verification of the spelling of the school name as there was a difference of opinion about it.

The Chairman suspended Standing Orders to permit the Chairman of the Parish Plan Steering Committee to make comment.

Mr Scarfe stated that the Parish Plan Steering Committee would be extremely relieved and pleased to hear that the Parish Council had accepted the draft version of the Parish Plan. He also advised the Council that funding application forms were in the process of being completed and submitted and it would then be a matter of keeping fingers crossed.

Councillor Slater stated that some of the improvements that were envisaged may possibly require highways approval. It was therefore decided that the Parish Plan Steering Committee would email the Clerk the details of the items that may need approval in order that enquiries could be made with the Highways.

The Chairman resumed Standing Orders

148/2010 Parish News

The June issue will include the report of the Annual Parish Meeting and has many articles for the start of the summer and therefore the Clerk requested approval to have an extra page if it was required. It was Resolved that the edition could be up to 12 pages on this occasion if it was required.

The Clerk has spoken to the school about writing the front page article for the July issue and is waiting for a response.

149/2010 Greenacres

South Boundary Hedge - The Solicitors at Matlock have advised that the Parish Council do not own this hedge and therefore have no responsibility to maintain it. However, it does need some maintenance and Councillor Atkin will speak to the new owner of the land on the neighbouring side.

Water Safety - Advice and information had been obtained from Health and Safety at SDDC and other leisure areas regarding supplying extra lifebelts and the information received was that it would

be very difficult to throw a lifebelt from the bank to anyone in difficulty in the water due to the steepness of the banks and also it made the Council more liable for safety if they were supplied as by doing so implied that the water was suitable for swimming. It was therefore Resolved to take this advice and not purchase any more lifebelts.

150/2010 Land Registry

A letter had been received asking if all property owned was registered with the Land Registry. It was felt that probably only the latest acquisition of Greenacres was actually registered. The Clerk was requested to contact the Land Registry and try and find out if the other Parish Council assets are registered.

151/2010 Arleston Lane Issues - a request for help had been received from a parishioner in Arleston. The Clerk had forwarded the information received, including photos to Councillor John Harrison asking if he could help get the issues resolved as the Council was trying to champion a problem that a parishioner in Arleston had raised as they had tried themselves and not getting anywhere.

152/2010 Broadband in the Parish

Information had been received from a parishioner about Rutland Telecom.

The Chairman briefly explained about Rutland Telecom for the benefit of those present who did not know about them.

An offer had been received from a person who works in the ISP industry to find out from BT what the timescale was with fibre optic cables being laid in the Parish. He had also offered to liaise with Rutland Telecom to ascertain what could be done for Barrow and at what cost. This offer was accepted unanimously and the Clerk was asked to arrange this.

153/2010 Cottages

Councillor Slater requested that this item be moved to the Exempt Section. This was agreed unanimously

154/2010 Boundary Changes

Due to the large number of houses that may be built in the parish due to the Core Strategy it was felt that as the parish only consisted of 260 houses, the proposal to build 1000 houses would change the ethos of this parish completely and the Parish Council as it is at the moment would cease to exist as it would be dominated by people from the new housing development. Even if this proposal in the core strategy is turned down again this time, it is felt that one day it will happen. The Parish Council has therefore considered over the last few months whether the answer would be to propose to the Boundary Commission that a boundary change is made at this stage rather than later. The proposal would be that the boundary be changed southwards to be in line with the A50 and that the housing area which would come into the north of the parish, above the A50 would then be transferred into Stenson Fields Parish. As this is still part of South Derbyshire, SDDC would still receive the income from the Council Tax, but this parish would not undergo the fundamental change that would happen otherwise. It was proposed that the Boundary Commission is approached with an initial tentative request for them to consider, with copies going to SDDC, DCC Children's Services, Sale & Davy's School, Diocese of Derby, Heather Wheeler MP, Stenson Fields Parish Council, Councillor John Harrison and Councillor Peter Watson.

155/2010 Agenda Items for the next meeting

Items requested to be included on the agenda for the next meeting are:-
Greenacres planting

156/2010 Date and time of the next meeting

The next Parish Council Meeting will be held on Tuesday 1st June 2010 at 7.00pm in the Village Hall. Planning applications will be available for consideration from 6.45pm

The Chairman closed the formal part of the meeting and opened the floor for a period of not more than five minutes per person to enable members of the public and Members of the Council to comment on any matter that has been discussed by the Council in the Non Exempt Section of the meeting today

No representations were made by the public

RESOLVED that, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part I of Schedule 12A of the Act.

The Non Exempt section of the meeting was closed at 8.32p.m

Signed:

Chairman/Vice Chairman

Date: 1st June 2010

PART TWO - EXEMPT ITEMS

157 /2010 Exempt minutes of the meeting held on 6th April 2010

The minutes of the Parish Council Meeting held on 6th April 2010 had been previously circulated. No amendments were requested and the minutes were approved by the Council and signed by the Chairman as a true record.

158/2010 Clerk's Report

TV reception problem - Permission had been received from the Heritage Officer at SDDC to erect two new Aerials in order to spread the number of television sets receiving a signal. A quote had been received to carry out this work and it was Resolved to accept this. The Clerk was asked to arrange a date with the contractor and advise the tenants.

159/2010 Correspondence

Information Only

SDDC	Discretionary Housing Payment Award from 5/4/10 - 21/6/10
Email from Nikki Walters	Requesting information about Cottages Waiting List

Action Required

Pamela Jameson - Social Services	Letter requesting to install a key safe & central heating to No 12
Letter from tenant of No 8	Termination of tenancy
Letter from tenant of 16a	Request to move to No 8
Letter from Ms D Cartledge	Re tenant of No 12
Jon Gilding	Quotes for repairs to roofs of No 2 & No 18

All correspondence was noted.

- a) Letter from Pamela Jameson - Social Services regarding permission to install a Key Safe at No 12 for emergency access. It was Resolved to permit this on the proviso that it be installed at the rear of the cottage.
- b) The tenant of No 8 (Hayley Alcock) had given notice that she intends to terminate her tenancy with effect from Sunday 23rd May 2010.
- c) The tenant of No 16a has requested to move into No 8 when it is vacant as she would like a garden - this was deferred as it is unsure what is happening at No 8 at this moment in time. The tenant will be advised that for reasons that cannot be disclosed, it is not possible to allocate No 8 at the moment but that she will be informed at the earliest possible opportunity.
- d) Letter from a daughter of a tenant - This was discussed and further information was discovered via a phone call by the Chairman. It was agreed that a letter of response would be circulated to all the Councillors tomorrow for agreement, prior to it being sent.
- e) The quotes for the repairs to the cottages were discussed and it was Resolved that they should be accepted. However, it was also felt that a maintenance contract (to be reviewed annually) should be investigated. The Clerk was requested to do this by firstly contacting DCC Property Services.

25. Housing List

- a) The discussion regarding the allocation of the next available cottage was postponed until the next meeting.
- b) A new application for the waiting list was discussed and as it could not be ascertained if she fully met the criteria, it was felt that the Clerk should write to her to request proof of residency in the Parish for 10+ years.

26. Burial correspondence

This was deferred to the next meeting

27. Complaints Procedure

This was deferred to the next meeting

There being no further business the meeting closed at 10.17p.m.

Signed:

Chairman/Vice Chairman

Date: 1st June 2010